

# SPARKFORD VILLAGE HALL

## MINUTES OF THE COMMITTEE MEETING HELD 26 SEPTEMBER 2019

**Present:** Trevor Tuck Chairman  
Alison Roylance Treasurer  
Helen Skinner Secretary

Victoria Rogers, Shirley Hoskins, Julia Clasby, Marian Hemborough,  
Kelly Wheeler, David Wheeler

**Apologies:** Mike Lewis, Jill Westcott

The Chairman welcomed and thanked new Committee members David and Kelly Wheeler

### **Matters arising**

Purchase of the new tables and chairs is on hold at the moment due to the recent expense incurred for the completion of the electricity works in the Hall.

Regarding the redecoration of the Ladies and Gents loo and the hall entrance, Victoria said that due to McDonalds being so busy over the summer there has been no opportunity to start the work as yet but they are still very enthusiastic and keen to begin as soon as possible, maybe mid October. It was suggested that to avoid the work having to be done in two stages Pete White be asked if he would do the preliminary plastering work. Alison said she would ring him.

### **Hall Electrics**

Trevor summarised the events leading up to the completion of these works, which were recorded in the Minutes of 20 June 2017, 24 January & 6 September 2018. Tim Brookman has carried out the final stages of the earth bonding and also renewed the emergency lights. The cost for this was £2,500 on top of the £1100 already paid for Phil and Edward Hodder's work. Tim has supplied an official record book in which to note the daily emergency lights check and the Chairman's monthly sign off. An Electrical Safety Certificate 7971 is also required for display in the Hall. Victoria said she would contact him regarding this. Trevor added that PAT testing is due again on all electrical appliances.

### **Defibrillator installation (Hall exterior)**

Trevor has again asked for this item to be put on the agenda for the Parish Council, and would recommend South West Ambulance's scheme as being the best one to subscribe to. The equipment gives spoken instructions, South West Ambulance provides training in its use and ongoing maintenance and also, if wanted, counselling for those involved after an incident. Tim Brookman has quoted £168.55 plus VAT for the installation.

### **New Village Hall**

Trevor reported that at the last Parish Council meeting that the contract for the development of the land behind Bennett's Close which includes land being given to the Parish for the construction of a new Village Hall had been signed. Volunteers for a steering group are now being sought and it was thought that perhaps a Hall committee member might be interested in joining. He also took this opportunity to update the meeting on the funding situation from various other developments including Haynes and the Coal Yard and what the benefits to the village might be.

**AOB**

Victoria suggested that the annual Macmillan Coffee Morning that Helen Brazier had hosted might be carried on in her memory in the Hall. It was agreed this was a very good idea and should be implemented.

The next meeting will be held on Thursday 30<sup>th</sup> January 2020 at 7.00 pm. There being no further business the meeting was closed.