

# SPARKFORD VILLAGE HALL

## MINUTES OF THE COMMITTEE MEETING HELD 30 JANUARY 2020

**Present:** Trevor Tuck Chairman  
Alison Roylance Treasurer  
Helen Skinner Secretary

Victoria Rogers, Shirley Hoskins, Julia Clasby, Marian Hemborough,  
Kelly Wheeler, David Wheeler, Jill Westcott

**Apologies:** Mike Lewis

### **Matters arising**

PAT testing - Victoria said she would arrange for this to be done  
Hall decorating works have been completed. David Wheeler had kindly volunteered to do the preliminary plastering, and McDonalds had provided new lampshades as well as doing the decorating.

### **Defibrillator**

The defibrillator has been installed on the external wall of the Hall. It is fully automated as described in the minutes of the last meeting (26.9.19), with instructions as to how to report an incident, and is also fitted with an alarm. A dummy test run will be carried out once a month. A training session by the SWA team has been provisionally booked in March and flyers will subsequently be distributed throughout the village once the date has been confirmed. A discussion followed on other locations in the area where defibrillators have been installed, and their type and accessibility. Trevor Tuck has discussed with Tim Brookman the idea of fixing a light fitting above the unit. A solar one would be best, having a wider area of illumination. The Memorandum of Understanding between Sparkford Parish Council and SWA Service NHS Foundation Trust is to be kept by the Hall Committee Secretary.

### **Decline in Hall users**

Victoria Rogers said that the Hall is empty all day and evening on Thurs and Fri. Yeovil Amateur Radio Club (2hrs Fri eve) are having a break at the moment and might come back but no guarantee. There is a real need to attract daytime users, it was suggested it might help to put available booking times for 2020 on the website

### **New Village Hall**

Trevor Tuck said that at the next Parish Council meeting he is making a presentation of the Cherry Pie Lane development, with plans showing examples of the various options for design and layout of a new village hall and its proposed site within the development. He then showed these plans to the Committee members for their information and observations. Discussions have been held with Lovells, purchasers of the land, regarding services to the Hall and access to it. Ideas were being invited as to the future use of the current Hall and its site once the new Hall has been built.

## **AOB**

Trevor Tuck said that new electric kettles were needed in the kitchen, and also a new First Aid Kit. Victoria said she would buy two kettles and Alison Roylance offered to deal with the First Aid Kit.

Three items of building maintenance were noted and steps are being taken to deal with them:

1. The Hall floor is in need of sanding/polishing
2. A new outside light is needed at the far end of the building
3. The fascia board on the south side is rotten

It was suggested that a tea party be held in the Hall to celebrate VE day and agreed that a meeting to discuss this would be arranged at a later date

Trevor Tuck welcomed Jill Westcott as a new member of the Committee.

Alison Roylance noted that the Hall current account stood at £2694 at present and the savings account at £4091.

The AGM will be held on Thursday 4 June 2020 at 7.00 pm followed by a committee meeting at 7.30 pm. There being no further business the meeting was closed.