

Minutes of the Sparkford Playing Field Committee Meeting
Thursday 19th August 2021 held at Chestnut Cottage, Ainstey Drive

Present:		Apologies:
Marc Beale (Chairman) Karen Jenkins (Treasurer) Stuart Flood	Larry Piper Marie Piper Alex Lawes (Secretary)	Royston Piper

1. Minutes from the Previous Meeting

Minutes from the meeting of 8th July 2021 were agreed as an accurate record.

2. Previous Actions

4 off 8' x 4" posts sourced by Marc for the signs. Postcrete provided by Larry. Erected Sunday 11th July at 09:00. **Action complete – Marc B / Alex L**

Sign materials to be claimed for, including Postcrete. **Action – Marc B**

Price from Tony required for a pump track. To include skate park traits such as jumps, half pipe to drop into etc. e.g. Somerton's skate park price for comparison. Current price about £25k.

Action complete – Larry P

Karen contacted SSDC re. inspection frequency and charges. Response left unanswered questions, but overall recommendation was to monitor the equipment. Cost is £26.50 per quarterly inspection. Marc to ring Kenton Bourne to discuss further. **Action – Marc B**

Royston suggested buying a Bouncy Castle. Cost to be investigated. The insurance policy appeared to cover bouncy castles. £1k - £4k depending on size. **Action complete – Larry P**

Installation of a second gate or railings at the Twines Close end of the path. Guidance on action/responsibility sought from the County Council via Lisa Davis. John Nicholson of SCC Highways to look at when next in the area. Some discussions had over ownership / responsibility. Email forwarded from the council to SPFC confirming area is unsuitable for any gate etc. In addition, path is not SPFC responsibility. **Action complete – Alex L**

Pedestrian gate or stile considered for far side of playing field adjacent to five-bar gate. Prices to be explored. Bristol 2in1 gate from FencingSupplies.co.uk 15' option is £337+VAT+delivery. **Action complete – All**

Use of internet banking to be investigated. **Action – Karen J**

Invoice for signs provided by Marc; Yellowbox to amend to Parish Council address. **Action complete – Larry P**

Events guidance to be checked, prior to committing to the Fun Day. **PMN - From www.gov.uk – "At step 4, the Government will remove outstanding legal restrictions on social contact, life events, and open the remaining closed settings". Action complete - All**

Quotations to be requested for (but not limited to):

- TigerMulch for existing play equipment (swing, horse, slide).
- New swings to fit existing frame or replace everything – TBD.
- Replacement "Iodine" roundabout.
- New "Hugo & Ines" parent and child swing, to go adjacent to animal springers and new climbing frame.

- Four-person rotating and rocking carousel “Waltz” in central position, between old boules court and swings.
- “Grasshopper” seesaw.
- Benches, to be placed alongside play equipment for younger children.
- Basket Swing (see S106 section)

Action – Marc B

Larry to source top soil for goal area, to fill uneven areas and re-grassing. Thursday 15th July afternoon / evening agreed for works.

Action complete - All

3. Accounts

Current balance is £3,135.75 (+ £213.70 in cash tin).

4. Maintenance Report

Faults to be monitored, particularly the split swing seat.

The seesaw has been repainted by Karen.

Basketball Court depression to be filled.

Action – Larry P

5. Events

A first aid kit was used for the Santa Sleigh. Similar kits to be put together for future events.

Larry has previously advised that a defibrillator had been installed at the Village Hall. First Aid / Defibrillator training to be considered by SPFC members.

Royston had previously suggested buying an inflatable screen, and confirmed licenses start at £89.

Open Day – Sunday 12th September from 12:00p.m.

Setting up to be on Saturday 11th Sept.

Events Insurance to be renewed.

Action – Marc B

Flyer to be created. To include invitation to join SPFC.

Action – Marc B

Activities:

Karen advised that North Cadbury’s 12’ x 12’ Bouncy Castle was available for free (from Carly).

Sack Race, 3-Legged Race, Relay – Larry to source material (6 teams).

Egg & Spoon Race – Karen to buy eggs.

Outdoor Skittles – available from South Cadbury.

Tug of War – available from The Scouts (Kev).

Raffle and Lucky Dip – Donations and bought prizes. Lucky Dip available from North Cadbury, Karen to secure.

Face Painting – Larry to ask Lynn.

Stocks - in garage.

Lollipop Game – in garage.

Prizes – Ice creams, Haribo, Lollipops – Karen / Marie to buy.

Refreshments:

Barbecue – Marc to buy meat.

Karen / Marie to buy rolls, onions, cheese, condiments etc.

Cakes – Donations. Alex to ask Alison / Catherine.

Hot drinks – kettle only, unless weather forecast is poor. Stu to provide.

Beer, cider etc. – Stu to buy.

Cold drinks – Karen / Marie to buy.

Gin Bar – in garage. Larry to buy gin.

Halloween Bingo – Friday 29th or Saturday 30th October 2020

Preference for the Saturday, but to be confirmed.

Santa Sleigh

To be discussed nearer the time.

Substantial rain / damp damage; major rework required.

6. Play Equipment Development Plans

Shade and/or shelter to be considered / investigated.

Action - Larry P

£106 contributions agreed to date:

Contributor	Amount / Comment	Trigger
Haynes	Equipped Play - £849 per two bed dwelling for enhancing the play area and commuted sum of £490 per two bed dwelling for long term maintenance. Youth Facilities -£167 per two bed dwelling for enhancing youth facilities at the playing field and commuted sum of £62 per two bed dwelling for long term maintenance.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings.
Longhazel Farm	Play Area - £25,464 for enhancing the play area.	50% of Play Area contributions to be paid prior to occupation of 25% of the dwellings – This is now due. Remaining 50% to be paid prior to occupation of 50% of dwellings.
Land Os 4859 Part, Chapel Cross to Hazelgrove Roundabout Westbound	Youth Facilities - £833 towards 5-a-side goals at the playing field and commuted sum of £308 for long term maintenance of goals. Equipped Play Areas - £4,244 towards provision of “Bird’s Nest” basket swing at the playing field and commuted sum of £2,451 for long term maintenance of swing.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings.

Land rear of Bennett Close	Equipped Play Space - £30,557 towards enhancing equipped play at the playing field and commuted sum of £17,650 towards the long-term maintenance of equipment. Youth Facilities - £6,000 towards enhancing the capacity at the playing field and £2,218 towards long term maintenance of this.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings
The Burrows	Contributions thought to have been agreed, but not found.	Unknown.

7. Any Other Business

Royston had previously suggested the main gate be considered for improvement/maintenance/replacement, as it grounds, and the spring is broken. Further discussion required.

Large stones to be removed from path's newly-placed hardcore – **All to note.**

8. Next Meeting

Wednesday 22nd Sept 2021.