

Minutes of the Sparkford Playing Field Committee Meeting

Wednesday 2nd February 2022 held at



Present:		Apologies:
Karen Jenkins (Treasurer)	Royston Piper (part)	None
Stuart Flood	Caz Brown	
Marie Piper	Steve Brown	
Larry Piper	Alex Lawes (Secretary)	

Agenda

1. Minutes from Previous Meeting
2. Previous Actions
3. Accounts
4. Maintenance
5. Events
6. Development Plans
7. Any Other Business
8. Next Meeting

1. Minutes from Previous Meeting

Minutes from the meeting of 6th October 2021 were agreed as an almost accurate record; the 9th Dec Castle Cary Big Xmas was incorrectly dated as 11th Dec.

2. Previous Actions

Karen contacted SSDC re. inspection frequency and charges. Response left unanswered questions, but overall recommendation was to monitor the equipment. Cost is £26.50 per quarterly inspection. Marc was to ring Kenton Bourne to discuss further, but now considered unnecessary.

Action complete – Marc B

Agreement to use internet banking now signed, but needs to be taken to the bank.

Action continues – Karen J

Shade and/or shelter to be considered/investigated. **PMN** - Sutcliffe Play Pod Shelters quotation email distributed.

Action - Larry P

Email received from Parish Council Clerk, re. concerns over recent SSDC inspection. Response to be provided, including photographs and evidence of deliberate defacement. Reply sent.

Action complete - Stu F / Karen J

~~Lappset~~ Redlynch meeting required to discuss work needed on existing equipment. Meeting held and work completed, except the goal.

Action complete – Marc B

It is assumed the Twines Close Buffer Zone payments go to the Parish Council. Confirmation required, and use for playing fields to be explored. Response from Parish Clerk provided as follows, *“The Parish Council do receive payments for the buffer zone from three properties in Twines Close. They each pay £25 per year and the Playing Field Committee pay £175 towards the playing field rent which is £500 per year. The rent was £250 (covered in full by the Playing Field and Twines Close residents) until the lease was renewed in 2018 when unfortunately, the Diocese increased it to £500 so the Parish Council now pay the additional £250 per year”*.

Action complete – Alex L

Wicksteed Rocking Horse running boards to be replaced.

Action continues – Larry P

Hall and bingo machine availability to be confirmed. Current attendance numbers to be investigated. Action completed, but event cancelled.

Action complete – Karen J

Flyer to be created. Action completed, but event cancelled.

Action complete – Marc B

Substantial rain / damp damage; new design and construction required.

Action complete – Royston P

PVC sheets and materials to be sourced. New Santa costume required.

Action complete – Larry P

Pedestrian gate or stile considered for far side of playing field adjacent to five-bar gate. Bristol 2in1 gate from FencingSupplies.co.uk 15' option is £337+VAT+delivery. The existing gate requires measuring. In addition, Royston had previously suggested the main gate be considered for improvement / maintenance / replacement, as it grounds, and the spring is broken. Comprehensive list required to support application for S106 Commuted Sums Maintenance.

Action continues – Stu F / Larry P

Availability of S106 Funds now, and forthcoming, and also commutable sums to be checked. Table updated.

Action complete – Alex L

From the AGM

Chairman login details to be forwarded to the committee.

Action complete - Marc B

3. Accounts

Current balance is £4,499.48 + £213.70 (in cash tin).

4. Maintenance

Large stones to be removed from path's newly-placed hardcore. Complete – **All to note.**

Redlynch to return to re-set the goal.

Logbook required to record maintenance. Kenton Bourne to be asked for further detail on 'not so obvious' damaged areas.

Action – Karen J

Damaged fence behind goal needs some attention – **All to note.**

5. Events

Family Quiz Night – Sat 2nd April 2022

£5 per head to include food for teams up to 6, with tickets available from Pipers Trimmers or through facebook.

Doors open 6:00 p.m. for a 6:30 p.m. start, with Supper at about 7:30 p.m.

Royston was volunteered to call the questions.

Questions to be collated.

Action - Caz B

Availability of hall to be confirmed. **PMN** – Verified by Karen.

Raffle prizes to be sourced – **All to note.**

Flyer to be produced. **PMN** - Draft issued for comment by Stu.

Cooked food to be provided.

Action – Steve B

Duck Race – Sat 11th June 2022

22 Year Anniversary.

Family Fun Day – Sept 2022

It has been agreed that the Sept 2021 Open Day was a success, with a different atmosphere to previous years, so a similar format is to be considered in future, perhaps with other old-fashioned games (e.g. coconut shy).

Other Ideas

Dog shows. Barbecues.

Bouncy Castle cost £1k - £4k depending on size. Insurance policy appears to cover bouncy castles. It was agreed that hiring was the preferred option.

6. Development Plans

Skate Park expected to cost about £25k, so considered prohibitively expensive.

Sutcliffe Play Pod Shelters quotation email provided by Larry. Prices from £6k, alternatives to be considered.

Phase 2 quotation distributed by Karen following Redlynch discussions with Stu and Larry. Additional goal and 'Grasshopper' seesaw to be added. Quotations required from 3 companies in total for comparison of price and quality. **Action – Karen J**

Provision of benches may be available via the Paris Council. Lisa to be consulted. **Action – Larry P**

£106 contributions agreed to date:

Contributor	Amount / Comment	Trigger
Longhazel Farm	Play Area - £25,464 for enhancing the play area.	50% paid to SSDC in February 2021 and 50% paid in September 2021.
Land Os 4859 Part, Chapel Cross to Hazelgrove Roundabout Westbound	Youth Facilities - £833 towards 5-a-side goals at the playing field and commuted sum of £308 for long term maintenance of goals. Equipped Play Areas - £4,244 towards provision of basket swing at the playing field and commuted sum of £2,451 for long term maintenance of swing.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings.
Land rear of Bennett Close	Equipped Play Space - £30,557 towards enhancing equipped play at the playing field and commuted sum of £17,650 towards the long-term maintenance of equipment. Youth Facilities - £6,000 towards enhancing the capacity at the playing field and £2,218 towards long term maintenance of this.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings.
The Burrows	Equipped Play - £9,504 towards enhancing the existing play area and £5,490 commuted sum for long term maintenance of equipment.	Equipped Play contributions to be paid on or before date of 25% occupation of dwellings.

Note from Parish Clerk: For info. commuted sums can only be used for revenue costs.

Confirmation of commuted sums already available requested from Tim Cook. To be chased up.

Action – Larry P

7. Any Other Business

PMN – Date for AGM to be agreed – **all to note.**

8. Next Meeting

Thursday 3rd March 2022 at 'Cocktails & Dreams' - BYOBoG.