

## Minutes of the Sparkford Playing Field Committee Meeting

Thursday 26<sup>th</sup> May 2022 held in The Carriage

<b>Present:</b>		<b>Apologies:</b>
Karen Jenkins (Treasurer)	Royston Piper	None
Stuart Flood	Caz Brown	
Marie Piper	Steve Brown	
Larry Piper	Alex Lawes (Secretary)	

### Agenda

1. Minutes from Previous Meeting
2. Previous Actions
3. Accounts
4. Maintenance
5. Events
6. Development Plans
7. Any Other Business
8. Next Meeting

#### 1. Minutes from Previous Meeting

Minutes from the meeting of 3<sup>rd</sup> March 2022 were agreed as an accurate record.

#### 2. Previous Actions

Signed agreement to use internet banking to be taken to the bank.

**Action continues – Karen J**

Wicksteed Rocking Horse running boards to be replaced.

**Action continues – Larry P**

Pedestrian gate or stile considered for far side of playing field adjacent to five-bar gate. Bristol 2in1 gate from FencingSupplies.co.uk 15' option is £337+VAT+delivery. The existing gate requires measuring. In addition, Royston had previously suggested the main gate be considered for improvement / maintenance / replacement, as it grounds, and the spring is broken. Comprehensive list required to support application for S106 Commuted Sums Maintenance, to include the damaged fence behind the goal. Section 106 application forms submitted.

**Action complete – Stu F / Larry P**

Confirmation of commuted sums already available requested from Tim Cook, confirmed to be about £26k over 10 years. Preferred option is for maintenance equipment, with labour provided by SPFC volunteers. Approval of fund allocation sought, following which the Hunts quote can be revalidated. Request reiterated by Larry, and response awaited.

**Action – Larry P**

Logbook required to record maintenance. Kenton Bourne to be asked for further detail on 'not so obvious' damaged areas. Visit / meeting to happen in March. Reason for inspections to be queried. Log book created, weekly records maintained, meeting held, photographs provided, spare parts and filler purchased.

**Action complete – Karen J /Stu F**

Cooked food to be provided. Paper plates and flapjack desserts also required.

**Action complete – Steve B**

Phase 2 quotation with additional goal and 'Grasshopper' seesaw quoted by Redlynch. Two more quotations requested from Wicksteed and Compound with a no reply and a decline to quote, so due diligence is considered complete. Redlynch is now the preferred option (again).

**Action complete – Karen J**

Provision of benches may be available via the Parish Council. Lisa consulted, £400 confirmed available from Somerset Association of Local Councils (SALC), if claimed by 31<sup>st</sup> May 2022.

**Action complete – Larry P**

Polyurethane benches preferred option, as per recent purchases by Pipers Trimmers. 2 off benches to be procured. Draw down of funds to be requested from the Parish Clerk.

**Action – Alex L**

Drinks to be 'on sale' by donation. Stock required.

**Action complete – Stu F and/or others**

Quiz prize of a bottle and Easter Egg required.

**Action complete – Karen J**

Tiebreaker question discussed... Confirmation of answer required.

**Action complete – Larry P**

### **3. Accounts**

Current balance is £4,664.97 + £213.70 (in cash tin).

### **4. Maintenance**

Redlynch to return to re-set the goal. Completed.

Caz and Steve advised that the park garage roof had partly blown off. Insurance claim submitted through the Parish Council, awaiting response. Contents checked. SPFC considering doing work themselves (with appropriate PPE and disposal measures).

Internet quotes sourced by Karen for new metal gates. Dimensions to be confirmed. Additional quotes to be requested from Galhampton Store.

**Action – Royston & Larry P**

### **Issues to be monitored / resolved**

(See report by Kenton Bourne, SSDC for full details).

Climbing frame spare parts to be fitted, and filler added to matting.

Hole in goal net requires mending.

Karen's welding man is available to address any metalwork issues.

Loose matting under zipwire requires attention.

### **5. Events**

#### **Duck Race – Sat 18<sup>th</sup> June 2022**

22 Year Anniversary to commence at 13:00, with first race at 14:00.

To be advertised in the Blackmore Vale – **Karen J to note.**

Golden Duck to be purchased, with a £5 ticket price per race, and a £20 win.

Larry agreed to buy the barbecue meats (burgers, frankfurters).

Caz agreed to bake scones. Burger boxes suggested to plate scones.

Karen agreed to buy remaining foodstuffs etc. Morrisons donation/discount to be pursued.

Karen and Stu agreed to produce A5 flyers.

Tombola prize donations required.

Hook-a-duck may be available to borrow (or small donation) from Lovington School, otherwise materials to be purchased.

Bar to include Pimms.

Ice creams if weather looks good.

Clearing / mowing to be conducted the weekend before (10/11/12 June), weather dependent.

PMN - Marquee erecting probably Friday 17<sup>th</sup> June, weather dependent.

### **Family Fun Day – Sept 2022**

It has been agreed that the Sept 2021 Open Day was a success, with a different atmosphere to previous years, so a similar format is to be considered in future, perhaps with other old-fashioned games, e.g. coconut shy, 'Play Your Cards Right' (all rights probably reserved by the late Bruce Forsyth and/or ITV).

### **Other Ideas**

Dog shows. Barbecues.

## **6. Development Plans**

Sutcliffe Play Pod Shelters quotation email provided by Larry. Prices from £6k, alternatives to be considered.

Redlynch is the preferred option to complete the Phase 2 development. Quote (and evidence of additional quotes sought) to be presented to the Parish Council.

**Action – Larry P**

S106 contributions agreed to date:

Contributor	Amount / Comment	Trigger
Longhazel Farm	Play Area - £25,464 for enhancing the play area.	50% paid to SSDC in February 2021 and 50% paid in September 2021.
Land Os 4859 Part, Chapel Cross to Hazelgrove Roundabout Westbound	Youth Facilities - £833 towards 5-a-side goals at the playing field and commuted sum of £308 for long term maintenance of goals.  Equipped Play Areas - £4,244 towards provision of basket swing at the playing field and commuted sum of £2,451 for long term maintenance of swing.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings.
Land rear of Bennett Close	Equipped Play Space - £30,557 towards enhancing equipped play at the playing field and commuted sum of £17,650 towards the long-term maintenance of equipment.  Youth Facilities - £6,000 towards enhancing the capacity at the playing field and £2,218 towards long term maintenance of this.	Equipped Play and Youth Facilities contributions to be paid on or before date of 25% occupation of dwellings.
The Burrows	Equipped Play - £9,504 towards enhancing the existing play area and £5,490 commuted sum for long term maintenance of equipment.	Equipped Play contributions to be paid on or before date of 25% occupation of dwellings.

Note from Parish Clerk: For info. commuted sums can only be used for revenue costs.

## **7. Any Other Business**

None

## **8. Next Meeting**

July TBD?