

SPARKFORD PARISH COUNCIL

you are summoned to the Annual meeting on
Monday 24 May 2021 at 8.00 pm at Sparkford Parish Hall

AGENDA

Before the meeting commences parishioners attending the meeting will be asked if they have any comments/questions on matters not on the agenda, please keep to 3 minutes in doing so.

Please note that due to the current restrictions / government guidance and to ensure that the meeting is COVID safe the hall can only accommodate 15 people

SPC1 To nominate and elect a Chair

SPC2 To nominate and elect a Vice Chair

SPC3 Apologies for absence

SPC4 Declarations of Interest – Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct

SPC5 Minutes of the Parish Council meeting 12 April 2021 to be approved and signed at a later date by the Chair

SPC6 Crime – reports/issues to be noted

SPC7 County/District Councillor – update report

SPC8 Highways – reports/issues to be noted

SPC9 Planning Decisions

a) **21/00624/FUL** Erection of single storey reception extension. Sparkford Storage, High Street, Sparkford. **Application permitted with conditions**

b) **20/02086/FUL** The erection of 1 no. dwelling and detached garage with workshop/store above (revision of approval 17/02213/FUL). Land adj. Barley Cottage, High Street, Sparkford.

Application permitted with conditions

SPC10 Planning Applications. An invitation to speak, for up to 3 minutes, on individual applications will be offered

a) **21/00928/FUL** Partial demolition of the 'Print and Bind' warehouse to provide new access to the three existing commercial buildings currently inaccessible. External alterations to the existing buildings to include sections of new facades to provide roller shutter doors, glazed screen, entrance doors and new cladding. Creation of new landscape buffers and erection of 1.8m fence to separate adjacent buildings from commercial buildings. Print and Bind, Haynes Publishing, High Street, Sparkford

b) **21/00899/FUL** Change of use from office use to residential, the formation of a driveway off of existing access, landscaping between the industrial car park and new driveway. Erection of a double garage and formation of new boundary fencing between Home Farm and existing industrial buildings. Internal and external alterations and re-introduction of the first floor. Woodbine Cottage, High Street, Sparkford

c) **21/00901/FUL** Change of use from office use to residential, with associated demolition of existing outbuilding, first floor extension and single storey flat roof extension. Home Farmhouse, High Street, Sparkford

d) **21/00902/LBC** Change of use from office use to residential, with associated demolition of existing outbuilding, first floor extension and single storey flat roof extension. Home Farmhouse, High Street, Sparkford

e) **21/00900/FUL** Alterations to include the creation of additional access, re-arrangement of external amenity areas to provide additional garden area, the replacement of existing low-level hedge and fence with new landscape buffer, erection of 1.8m fence and new garden wall to separate dwelling from other buildings and industrial car park. Rose Cottage, High Street, Sparkford

f) **21/00981/S73** S73 application to vary condition 5 (highway drainage) of approval 17/02745/FUL as varied by 21/00595/S73. Haynes International Motor Museum, Cary Road, Sparkford

SPC11 Matters Arising not included in other sections

- a) Cricket Club – update on funding for Pavilion repairs
- b) McDonalds and Hazelgrove Services - outstanding issues update
- c) Defibrillators – to consider possible re-location of defibrillator at Hazelgrove Services and registration of defibrillators with Heartsafe
- d) Dog bins – consider request for additional dog bins to be located within the parish
- e) Daisy Wood – discuss use of land, maintenance and access requirements and consider request from insurance company to complete weekly inspections of the area and ensure appropriate risk assessments are in place
- f) Barton Court – discuss possible planning breach relating to ecological survey requirements
- g) Re-adopt the Standing Orders and Code of Conduct
- h) New Village Hall Steering Group – update report from group

SPC12 Financial Matters

- a) Payment of £341.95 to Mrs L Davis (Parish Clerk salary)
- b) Payment of £29.94 to Mrs A Tuck (hasp and staples for grit bins)
- c) Payment of £50.00 to Natural Numbers for Payroll services
- d) Playday – to consider a contribution towards an activity
- e) Insurance – to consider the renewal quote for 2021-22 and agree contributions to be requested from the Village Hall and Playing Field Committees
- f) Parish Survey – to consider a contribution towards a Parish Survey from CIL funds

SPC13 Correspondence – to be noted

SPC14 Questions/Comments from Councillors

SPC15 Items for future Agenda

SPC16 Date of next meeting – Monday 7 June 2021 at 8pm

After the meeting closes parishioners attending the meeting will be asked if they have any comments or questions relating to the business conducted at the meeting.



**Lisa Davis
Clerk to the Parish Council
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